

# NEW MEXICO EVV WORKSTREAMS

## GUIDANCE FOR USING EVV ACROSS AGENCIES AND SELF-DIRECTION

This resource helps identify the differences in using Electronic Visit Verification (EVV) in an agency vs Self-Direction. It's important to note a worker may fall in both of these workstreams and must use both workstreams when that happens. Choose carefully the correct workstream for how your payments will be made. This document is not for Self-Directed Community Benefit (SDCB).

	DOH TRADITIONAL PROVIDER AGENCIES DDW and Supports Waiver Agency-Based Providers <i>The provider agency pays you directly and issues your 1099 or W2</i>	MI VIA AND SUPPORTS WAIVER PARTICIPANT DIRECTION  <b>Direct Hire Employees</b> <i>On behalf of your participant- employer, Palco (replacing TNT) pays you and sends you a W-2</i>	<b>Vendor Agencies</b> <i>The vendor agency hired by participant/EOR pays you directly and sends you a W-2.</i>
<b>1 REGISTRATION</b>	Provider agencies must obtain credentials to AuthentiCare and register their workers. Agencies provide workers with their IDs.	Self-Directing Participants and their Employees have been registered by Palco.	Vendor Agencies must obtain credentials to AuthentiCare and register their workers. Agencies provide workers with their IDs.
<b>2 ID NUMBERS</b>	Participants use their <b>Medicaid ID</b> . Workers are issued an <b>AuthentiCare ID</b> under their provider agency.	The Participants and their Employees have been provided <b>Palco IDs</b> by Conduent / mail.	Participants use their <b>Medicaid ID</b> . Workers are issued an <b>AuthentiCare ID</b> under their vendor agency.
<b>3 CLOCKING IN/OUT</b>	Workers use the ID number provided by the agency and the participant's Medicaid ID.	Use the Palco ID numbers for both the participant and their employees.	Workers use the ID number provided by the agency and the participant's Medicaid ID.
<b>4 MISSED PUNCHES</b>	Work with your Agency to determine the process to adjust and manually add time when a clock in/out is missed.	Adjustments can be made in the Focos system when necessary.	Work with your Agency to determine the process to adjust and manually add time when a clock in/out is missed.
<b>5 TIME APPROVAL</b>	Time approval processes within the Agency will remain the same.	Time approval processes within the Focos system by the Employer will remain the same.	Time approval processes within the Agency will remain the same.
<b>6 PAYMENT</b>	Payment from the Agency will remain the same. Provider Agencies will continue to bill Omnicaid.	Payments will be issued by Palco starting in January.	Payment from the Agency will remain the same. Agencies will continue to submit PRF for phase one.

**FORMS AND RESOURCES:** [WWW.PALCOFIRST.COM/NEW-MEXICO/](http://WWW.PALCOFIRST.COM/NEW-MEXICO/)